



**PEO
DIGITAL**

PROGRAM EXECUTIVE OFFICE DIGITAL & ENTERPRISE SERVICES

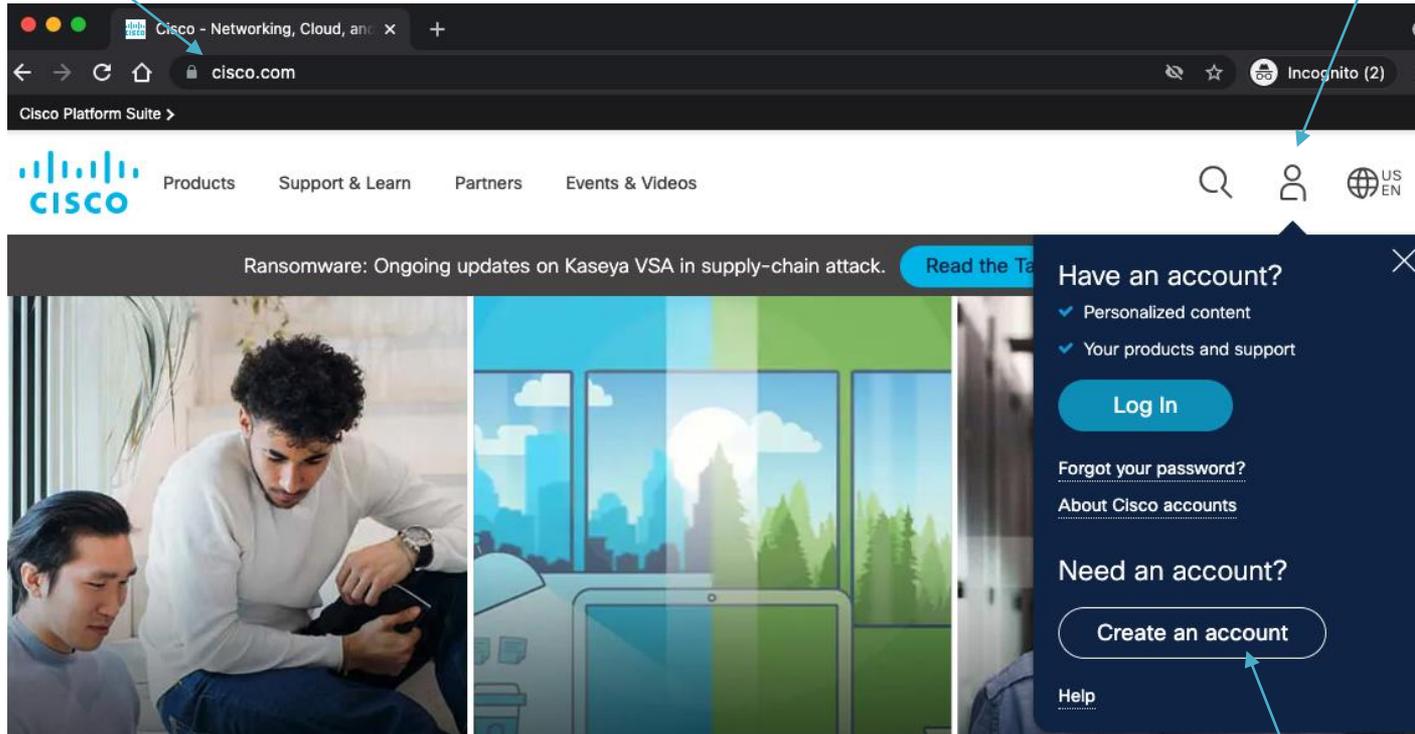
NAVY CISCO GEMSS TRAINING

GLOBAL ENTERPRISE MODERNIZATION SOFTWARE & SUPPORT

- Account Registration
 - www.cisco.com
- Smart Account Access
 - Cisco Smart Accounts (software.cisco.com)
 - My Cisco Entitlements (mce.cisco.com)

Navigate to <https://www.cisco.com>

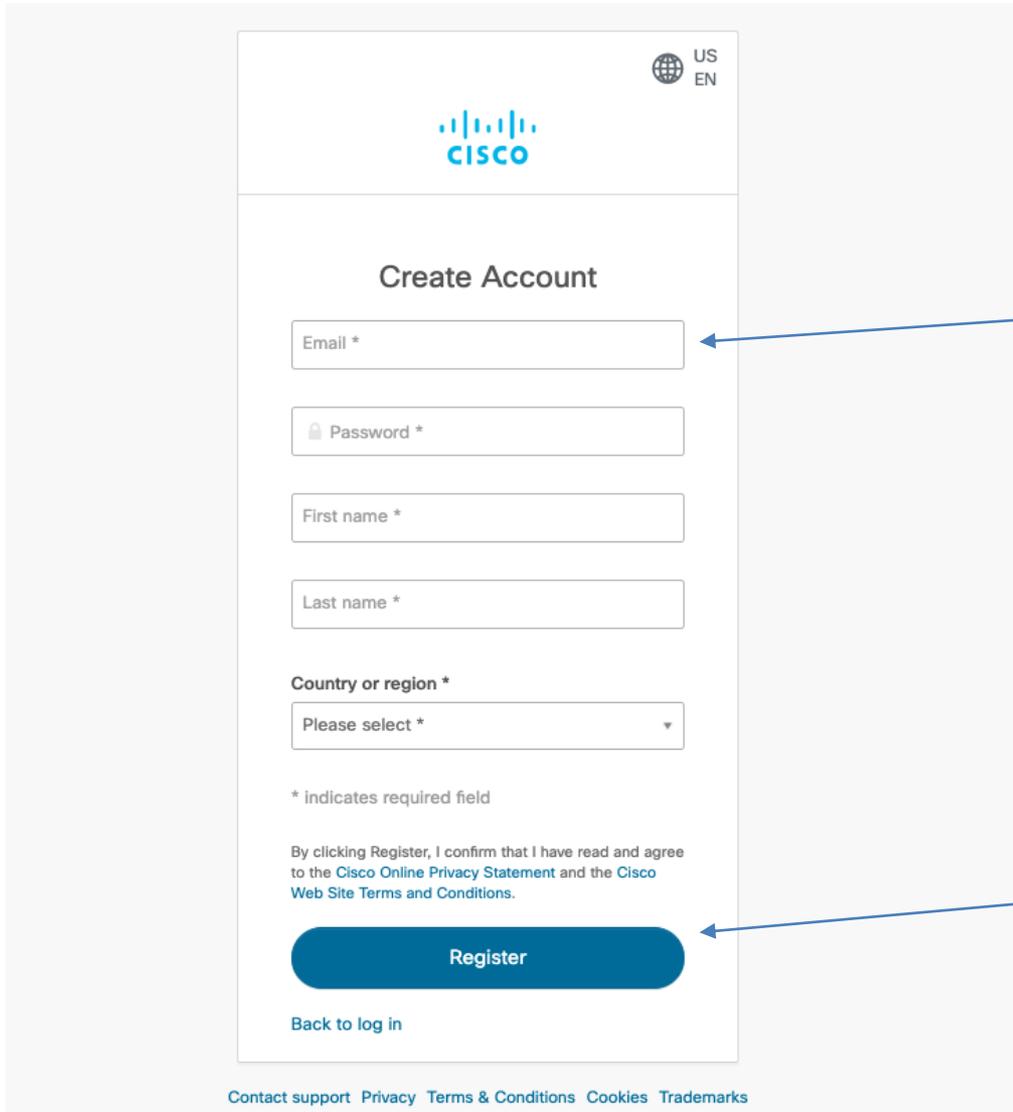
Select the icon in the top right of the screen that looks like a person.



The screenshot shows the Cisco website in a browser window. The address bar displays "cisco.com". The navigation menu includes "Products", "Support & Learn", "Partners", and "Events & Videos". In the top right corner, there are icons for search, a person (user profile), and a globe (language). A dark blue overlay is open on the right side of the page, titled "Have an account?". It contains the following text and links:

- ✓ Personalized content
- ✓ Your products and support
- [Log In](#)
- [Forgot your password?](#)
- [About Cisco accounts](#)
- Need an account?**
- [Create an account](#)
- [Help](#)

Select "Create an account". If you already have an account, go ahead and login.



The screenshot shows the Cisco 'Create Account' registration form. At the top right, there are language options for 'US' and 'EN'. The Cisco logo is centered at the top. The form title is 'Create Account'. It contains several input fields: 'Email *', 'Password *', 'First name *', and 'Last name *'. Below these is a dropdown menu for 'Country or region *' with the text 'Please select *'. A note states '* indicates required field'. A confirmation statement reads: 'By clicking Register, I confirm that I have read and agree to the [Cisco Online Privacy Statement](#) and the [Cisco Web Site Terms and Conditions](#).' At the bottom of the form is a large blue 'Register' button and a link for 'Back to log in'. At the very bottom of the page, there are links for 'Contact support', 'Privacy', 'Terms & Conditions', 'Cookies', and 'Trademarks'.

Register using your navy.mil email address. This will help manage user access if someone leaves the navy. Non "navy.mil" email accounts will be denied access to the smart account by default.

Click "Register" once complete.

Getting Started

Smart Account Access

Once registered and logged in, navigate to "software.cisco.com". Scroll down to the "smart licensing" section.

software.cisco.com

Smart Licensing

Cisco Smart Licensing is a flexible licensing model that streamlines how you activate and manage software.

For customers

Select "Existing Smart Account".

Existing account

Start by getting access to your company's existing Smart Account.

[Submit request >](#)

New account

Don't have an account? Create one now.

[Create account >](#)

Account administration

Update information and manage your users.

[Manage account >](#)

Smart Software Manager

Convert classic to Smart Licenses.

[Manage licenses >](#)

Network Plug and Play

Automate device discovery and activation on-prem or from the cloud.

[Manage devices >](#)

Delegate an account

Request an account for your company and delegate another administrator.

[Request account >](#)

Once selected, you will be taken to the "Request Access to an Existing Smart Account" page.

Access

Request Access to an Existing Smart Account

Use this page to request access to a Smart Account or Holding Account that has already been established by your company or associates. You will need to know the specific Domain Identifier that represents the Smart Account to request access.

Your Profile

Your Cisco.com profile will be included with the access request to the Account Administrators. It is very important that it is accurate before proceeding. If you need to [update your profile](#), do it now.

Company / Organization Name: Collaborated End Users

Full Name: Lee Van

Email Address:

Cisco ID:

Phone:

Smart Account Domain Identifier

Confirm the Smart or Holding Account Domain Identifier you are requesting access to, by entering it below:

* Account Domain Identifier:

Submit

Towards the bottom, under "Smart Account Domain Identifier" you will enter "navy.mil" and select submit.

Smart Account Domain Identifier

Confirm the Smart or Holding Account Domain Identifier you are requesting access to, by entering it below:

* Account Domain Identifier:

You will see a box pop up with multiple domain options. The correct account is:

Department of Navy - Navy.mil

<u>Domain</u>	<u>Smart Account Name</u>	<u>Account Type</u>
<input checked="" type="radio"/> navy.mil	Department of Navy - Navy.mil	CUSTOMER
<input type="radio"/> navy.mil	NAVAIR	HOLDING

Select "OK" to proceed.

Smart Account Domain Identifier

Confirm the Smart or Holding Account Domain Identifier you are requesting access to, by entering it below:

Verify the account domain identifier is navy.mil and proceed to fill in the "Reason For Request."

* Account Domain Identifier:

navy.mil

Submit

Account Name:

Department of Navy - Navy.mil

Account Type:

CUSTOMER

The required information will be your BSO Number, Sub organizations UIC number, and whether you are requesting **user** or **admin** access.

* Reason For Request:

BSO: XX|
UIC: NXXXXX
Role: User / Admin

10 character minimum

962 remaining

When submitted, the request will be sent to the Smart Account Administrator, who will review and determine the outcome of your request.

Send Request

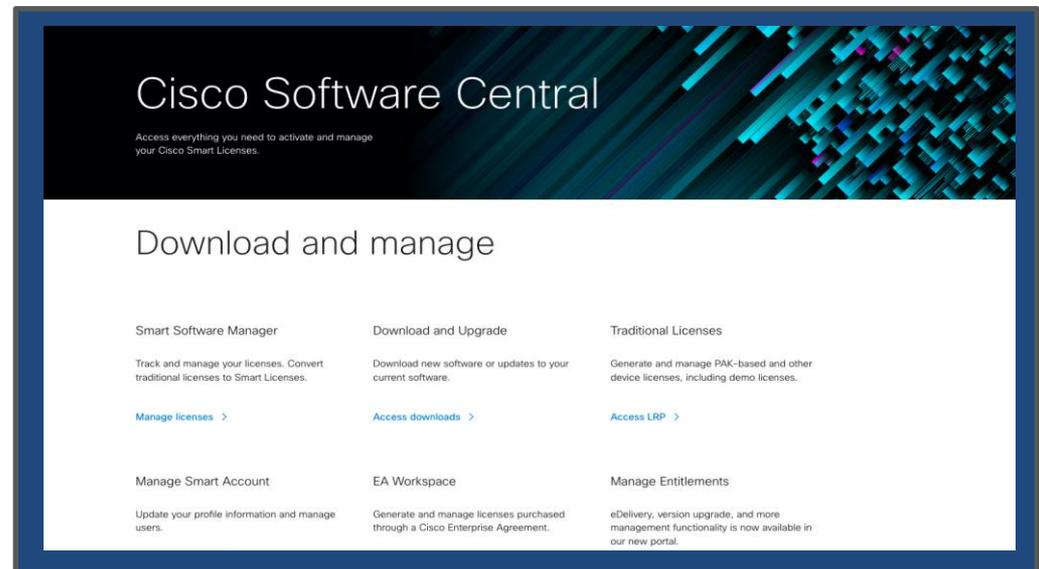
Note: When filling in your UIC, please ensure it is your sub organizations UIC. Do not use your BSO UIC.

Note: Please request User OR Admin access.

- **Software.cisco.com** is a centralized portal that allows USN to manage access to smart accounts and allows consumption and utilization of licenses.

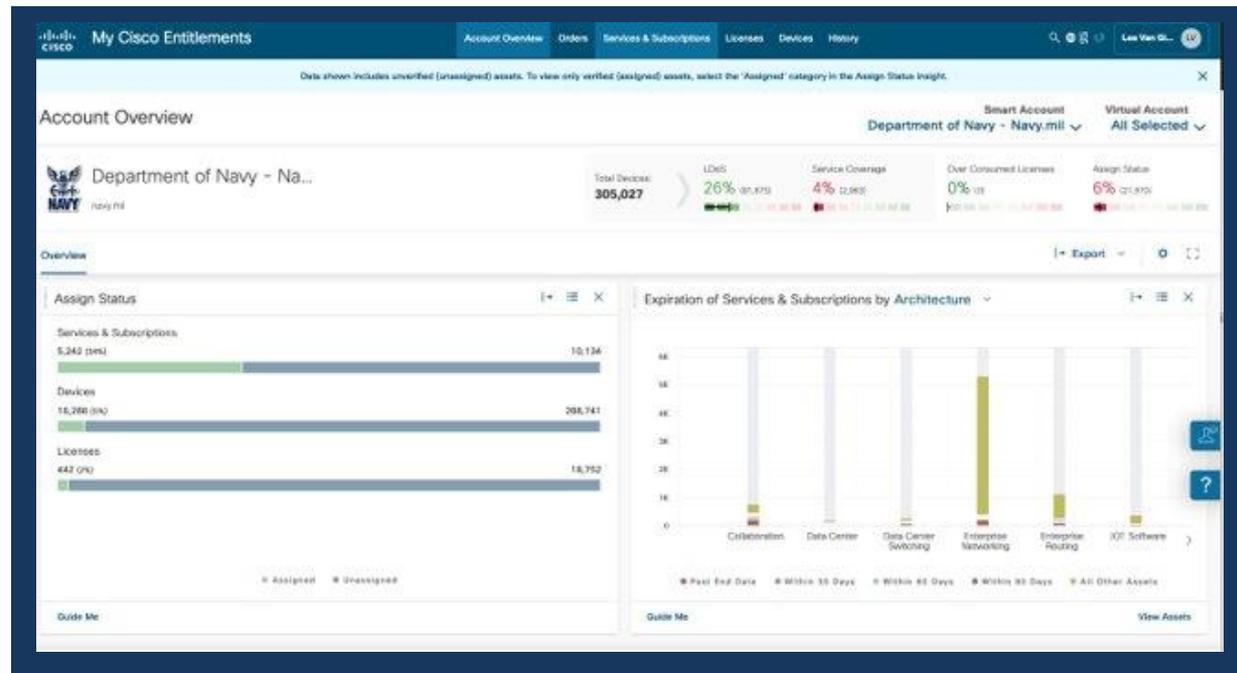
- **Smart Account Management**
 - The smart account management portal allows administrators to control access to MCE and manage the overall structure of the Navy smart Account.

- **Smart Software Manager**
 - The Smart Software Manager allows users to consume licenses and software for new or existing hardware.



New Asset Management Portal: mce.cisco.com is the authoritative data source for the USN. This site provides end users with visibility into their assets and lifecycle.

- **Automated** – As orders are placed, data is automatically updated in MCE.
- **Accuracy** – Process improvements for better accuracy.
- **Consolidated** – Links software, hardware, and licenses together.
- **Smart Account** – Access is managed by smart accounts.



GEMSS for End Users

☞ Request licenses for existing Cisco gear

- ⑩ For Cisco devices purchased before GEMSS contract award (**21 June 2021**), licenses will need to be requested manually through a mailer. This applies to users who have a current expiring DNA Cisco software subscription. Details on slide 14.

☞ New Cisco Procurements (Attaching Smart Account to Order)

- ⑩ As new Cisco devices are procured, licenses will be placed in the UIC virtual account automatically.
- ⑩ Assets will be assigned to the correct UIC for asset management accuracy.
- ⑩ Adding virtual account to order will remove the cost of licenses on eligible products.

☞ Contact Information

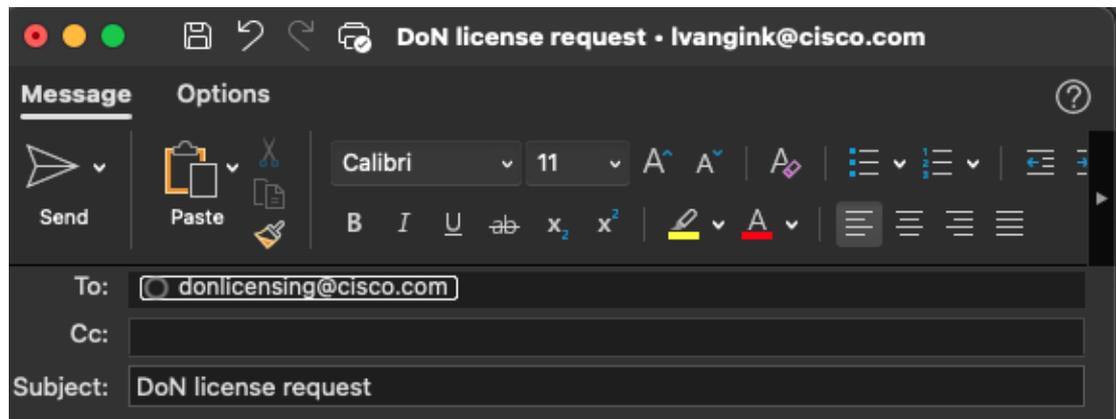
☞ Important URLs

As new orders are placed, this process is automated. However; for existing devices on the network, licenses will need to be requested manually through a mailer.

Mailer: donlicensing@external.cisco.com

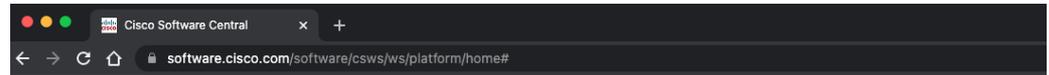
To manually request licenses, the information needed will be:

- Model of device
- Quantity of licenses
- BSO
- UIC



Requesting licenses for the following:

Model: Catalyst 9200 48 Port Copper
Quantity: 10
BSO: 19
UIC: N00421



Download and manage

Navigate to software.cisco.com and select "Smart Software Manager".

Smart Software Manager

Track and manage your licenses. Convert traditional licenses to Smart Licenses.

[Manage licenses >](#)

Download and Upgrade

Download new software or updates to your current software.

[Access downloads >](#)

Traditional Licenses

Generate and manage PAK-based and other device licenses, including demo licenses.

[Access LRP >](#)

Manage Smart Account

Update your profile information and manage users.

[Manage account >](#)

EA Workspace

Generate and manage licenses purchased through a Cisco Enterprise Agreement.

[Access EA Workspace >](#)

Manage Entitlements

eDelivery, version upgrade, and more management functionality is now available in our new portal.

[Access MCE >](#)

Verify your virtual account matches the requested UIC.

If you have multiple smart accounts, verify you are using "Department of Navy – Navy.mil"

Cisco Software Central > Smart Software Licensing

Smart Software Licensing

Department of Navy - Navy.mil

[Feedback](#) [Support](#) [Help](#)

[Alerts](#) | [Inventory](#) | [Convert to Smart Licensing](#) | [Reports](#) | [Preferences](#) | [On-Prem Accounts](#) | [Activity](#)

Virtual Account: **N00421**

Select the licensing tab.

General | Licenses | Product Instances | Event Log

Virtual Account

Description: NAVAL AIR WARFARE CENTER AIR DIV
 Default Virtual Account: No

Product Instance Registration Tokens

The registration tokens below can be used to register new product instances to this virtual account.

[New Token...](#)

Token	Expiration Date	Uses	Export-Controlled	Description	Created By	Actions
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No Records Found

The token will be expired when either the expiration or the maximum uses is reached

No Records to Display

Cisco Software Central > Smart Software Licensing

Department of Navy - Navy.mil

Smart Software Licensing

[Feedback](#) [Support](#) [Help](#)

[Alerts](#) | [Inventory](#) | [Convert to Smart Licensing](#) | [Reports](#) | [Preferences](#) | [On-Prem Accounts](#) | [Activity](#)

Virtual Account: **N00421**

General
Licenses
Product Instances
Event Log

Available Actions ▾
Manage License Tags
License Reservation...

Show License Transactions

[By Name](#) | [By Tag](#)

	License	Billing	Purchased	In Use	Substitution	Balance	Alerts	Actions
<input type="checkbox"/>	C9200 DNA Advantage, 24-port Term licenses	Prepaid	10	0	-	+ 10		Actions ▾

Showing 1 Record

You can now use your licenses.

- For technical support please contact the High Touch Operations Manager
 - donhtom@cisco.com
- For license requests please send the following information to donlicensing@external.cisco.com
 - BSO
 - UIC
 - Model of device
 - Number of licenses